

The Union County Commission met in Regular Called Meeting at 7:00 P.M. on Monday, December 12, 2011 at the Union County Courthouse. The Honorable Mike Williams, County Chairman, Presiding. A quorum being present, Union County Commission was duly opened at 7:10 PM.

The Agenda for December 12, 2011 is as follows:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approve Minutes of November 14, 2011 Building Code Workshop
6. Approve Minutes of November 14, 2011 Regular Meeting
7. Approval of Notaries
8. Budget Amendments
 - a. School Budget
 - b. Sheriff's Budget
9. Approve or Disapprove **Resolution No 01 12-12-2011** to Adopt a Debt Management Policy for Union County
10. Approve or Disapprove Resolution Concerning Litter Grant
11. Approve or Disapprove **Resolution No 03 12-12-2011** Concerning Redistricting
12. Approve or Disapprove **Resolution No 02 12-12-2011** Concerning Building Code Amendment
13. Appoint Ethics Committee
14. Appoint Education Committee
15. Appoint E-911 Board Members
16. Old Business/New Business
17. Adjourn

1. County Commission was duly opened by Trever Warwick, Deputy Sheriff.
2. Invocation by Commissioner Wayne Roach.
3. Pledge of Allegiance was led by Commissioner R. L. Jones.
4. Roll call by Pam Ailor, Union County Clerk. **Commissioners Present:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch.

Commissioners Absent: Dean Hill.

5. A **Motion** was made by **Jeff Brantley** and **Second** by **Janet Holloway** to approve the minutes of November 14, 2011 Building Code Workshop.

County Chairman, Mike Williams called for an **Aye Vote**. **Motion Carried.**

6. A **Motion** was made by **Joyce Meltabarger** and **Second** by **J. M. Bailey** to approve the minutes of November 14, 2011 regular meeting

County Chairman, Mike Williams called for an **Aye Vote**. **Motion Carried.**

7. A **Motion** was made by **Bill Cox** and **Second** by **Doyle Welch** to approve the following notaries: Cynthia Hopson and Gina Singletary.

County Chairman, Mike Williams called for an **Aye Vote**. **Motion Carried.**

- 8. Budget Amendments
 - a. School Budget

Union County Commission

Budget Amendments/ Transfers

December 12, 2011

142-Federal Projects

Approved by UCBOE on December 8, 2011

**Budget Amendment
142—Federal Projects
Subfund 101
Revenue Code 47141
Title I-A**

Improving the Academic Achievement of the Disadvantaged

INCREASE REVENUE

142-47141-101	Increase Title I-A Allocation	\$ 16,683.00
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Increase Expenditures

142-71100-429-101—BRES	Instructional Material	\$ 401.00
142-71100-429-101—HMMS	Instructional Material	1,411.00
142-71100-429-101—LES	Instructional Material	885.00
142-71100-429-101—MES	Instructional Material	973.00
142-71100-429-101—PES	Instructional Material	708.00
142-71100-429-101—SCES	Instructional Material	274.00
142-71100-429-101—UCHS	Instructional Material	1,606.00
142-71100-722-101—LES	Regular Instructional Equipment	201.00
142-71100-722-101—SCES	Regular Instructional Equipment	62.00
142-71100-722-101—MES	Regular Instructional Equipment	221.00
142-71100-722-101—PES	Regular Instructional Equipment	161.00
142-71100-722-101—BRES	Regular Instructional Equipment	91.00
142-71100-722-101—HMMS	Regular Instructional Equipment	320.00
142-71100-722-101—UCHS	Regular Instructional Equipment	369.00

Total Increase 142-71100-101	\$ 7,683.00
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Increase Expenditures

142-72210-524-101	Professional Development	\$ 9,000.00
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Total Increase 142-72210-101	\$ 16,683.00
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TOTAL INCREASE SUBFUND 101	\$ 16,683.00
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This budget amendment is requested to allocate additional Title I-A funds received by Union County per rescission funds per the state and federal government.

A **Motion** was made by **Gary England** and **Second** by **Wayne Roach** to approve the School Budget Amendment 142 – Federal Projects, Subfund 101 as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

**Budget Amendment
142—Federal Projects
Sub Fund 201
Revenue Code 47141
Title II-A
Teacher Quality**

DECREASE REVENUE

142-47141-201	Title II-A Allocation	\$ 8,116.00
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	Total Decrease 142-47141-201	\$ 8,116.00

Decrease Expenditures

142-72210-196-201	Inservice Training	\$ 8,116.00
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	Total Decrease 142-72210-201	\$ 8,116.00

This amendment is requested to decrease Union County's Title II-A allocation per an adjustment of rescission funds per the state and federal government.

A **Motion** was made by **R. L. Jones** and **Second** by **Wayne Roach** to approve the School Budget Amendment 142 – Federal Projects, Subfund 201 as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

UNION COUNTY BOARD OF EDUCATION
142- Federal Projects
Sub Fund 901
IDEA PART B
December 8, 2011

Decrease Expenditures

142-72710-313-901	Contracts with Parents	\$ 3,941.00
142-72710-524-901	In-Service/Staff Development	<u>\$ 4,262.00</u>
	Total Decrease 142-72710-901	\$ 8,203.00
	TOTAL DECREASE SUBFUND 901	\$ 8,203.00
	DECREASE REVENUE 142-47143-901 (IDEA Part B)	\$ 8,203.00

This budget amendment is requested to decrease the final allocation of 12.01 Part B project of the Individuals with Disabilities Education Act.

A **Motion** was made by **Stanley Boles** and **Second** by **R. L. Jones** to approve the School Budget Amendment 142 – Federal Projects, Subfund 901 as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

UNION COUNTY COMMISSION
Budget Transfers
142- Federal Projects
Sub Fund 902
IDEA PART B
December 6, 2011

Decrease Expenditures

142-71200-116-902	Teachers	\$ 22,566.91
142-71200-128-902	Homebound Teachers	\$ 2,500.00
142-71200-163-902	Educational Assistants	\$ 21,868.93
142-71200-195-902	Certified Substitute Teachers	\$ 220.75
142-71200-198-902	Non-Certified Substitute Teachers	\$ 847.49
142-71200-201-902	Social Security	\$ 3,059.09
142-71200-204-902	State Retirement	\$ 5,113.07
142-71200-207-902	Medical Insurance	\$ 10,161.31
142-71200-210-902	Unemployment Compensation	\$ 348.52
142-71200-212-902	Employer Medicare	\$ 715.40
142-71200-336-902	Maintenance and Repair – Equipment	\$ 490.29
142-71200-429-902	Instructional Supplies and Materials	<u>\$ 2,078.50</u>
	Total Decrease 142-71200-902	\$ 69,970.26

Decrease Expenditures

142-72120-499-902	Other Supplies and Materials	<u>\$ 87.80</u>
	Total Decrease 142-72120-902	\$ 87.80

Decrease Expenditures

142-72220-124-902	Psychological Personnel	\$ 27,068.40
142-72220-161-902	Secretary(s)	\$ 20,424.09
142-72220-171-902	Speech Pathologist	\$ 52,176.34
142-72220-201-902	Social Security	\$ 6,441.15
142-72220-204-902	State Retirement	\$ 8,500.55
142-72220-207-902	Medical Insurance	\$ 19,809.28
142-72220-210-902	Unemployment Compensation	\$ 205.15
142-72220-212-902	Employer Medicare	\$ 1,506.39
142-72220-355-902	Travel	\$ 1,000.00
142-72220-524-902	In-Service/Staff Development	<u>\$ 327.67</u>
	Total Decrease 142-72220-902	\$ 137,459.02

Budget Transfers
142- Federal Projects
Sub Fund 902
IDEA PART B
December 6, 2011

Decrease Expenditures

142-72710-189-902	Other Salaries and Wages	\$ 6,831.20
142-72710-201-902	Social Security	\$ 423.53
142-72710-204-902	State Retirement	\$ 400.99
142-72710-210-902	Unemployment Compensation	\$ 45.00
142-72710-212-902	Employer Medicare	\$ 99.06
142-72710-313-902	Contracts with Parents	\$ 4,760.78
142-72710-315-902	Contracts with Vehicle Owners	\$ 10,876.78
142-72710-524-902	In-Service / Staff Development	<u>\$ 3,878.78</u>
	Total Decrease 142-72710-902	\$ 27,316.12
	TOTAL DECREASE SUBFUND 902	\$ 234,833.20

DECREASE REVENUE 142-47143-902 (IDEA Part B) \$ 234,833.20

This transfer is requested to carryover funds from the 11.01 IDEA Part B project to the 11.21 IDEA Part B project as mandated by the Individuals with Disabilities Education Act.

Budget Transfers
 142- Federal Projects
 Sub Fund 903
 IDEA PART B
 December 6, 2011

Increase Expenditures

142-71200-116-903	Teachers	\$ 54,647.90
142-71200-163-903	Educational Assistants	\$ 48,312.00
142-71200-171-903	Speech Pathologist	\$ 6,648.90
142-71200-189-903	Other Salaries and Wages	\$ 1,500.00
142-71200-201-903	Social Security	\$ 6,888.75
142-71200-204-903	State Retirement	\$ 7,441.80
142-71200-207-903	Medical Insurance	\$ 2,875.00
142-71200-210-903	Unemployment Compensation	\$ 525.00
142-71200-212-903	Employer Medicare	\$ 1,611.08
142-71200-336-903	Maintenance and Repair – Equipment	<u>\$ 1,000.00</u>
	Total Increase 142-71200-903	\$ 131,450.43

Increase Expenditures

142-72220-124-903	Psychological Personnel	\$ 32,124.64
142-72220-189-903	Other Salaries and Wages	\$ 11,232.00
142-72220-201-903	Social Security	\$ 2,688.11
142-72220-204-903	State Retirement	\$ 3,566.60
142-72220-207-903	Medical Insurance	\$ 2,815.00
142-72220-210-903	Unemployment Compensation	\$ 126.00
142-72220-212-903	Employer Medicare	\$ 628.67
142-72220-399-903	Other Contracted Services	\$ 10,000.00
142-72220-499-903	Other Supplies and Materials	\$ 5,201.75
142-72220-524-903	In-Service/Staff Development	<u>\$ 35,000.00</u>
	Total Increase 142-72220-903	\$ 103,382.77
	TOTAL INCREASE SUBFUND 903	\$ 234,833.20
	INCREASE REVENUE 142-47143-903 (IDEA Part B)	\$ 234,833.20

This transfer is requested to carryover funds from the 11.01 IDEA Part B project to the 11.21 IDEA Part B project as mandated by the Individuals with Disabilities Education Act.

A **Motion** was made by **Bill Cox** and **Second** by **Dawn Flatford** to approve the School Budget Amendment 142 – Federal Projects, Subfund 902 – 903 Idea Part B as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

Budget Transfers
 142- Federal Projects
 Sub Fund 912
 IDEA PreSchool
 December 6, 2011

Decrease Expenditures

142-71200-163-912	Educational Assistants	\$ 6,488.30
142-71200-201-912	Social Security	\$ 402.31
142-71200-204-912	State Retirement	\$ 397.83
142-71200-210-912	Unemployment Compensation	\$ 42.87
142-71200-212-912	Employer Medicare	<u>\$ 94.08</u>
	Total Decrease 142-71200-912	\$ 7,425.39
	TOTAL DECREASE SUBFUND 912	\$ 7,425.39
	DECREASE REVENUE 142-47145-912 (IDEA PreSchool)	\$ 7,425.39

This transfer is requested to carryover funds from the 11.01 IDEA Pre-School project to the 11.21 IDEA Pre-School project as mandated by the Individuals with Disabilities Education Act.

Budget Transfers
 142- Federal Projects
 Sub Fund 913
 IDEA PreSchool
 December 6, 2011

Increase Expenditures

142-71200-163-913	Educational Assistants	\$ 6,500.00
142-71200-201-913	Social Security	\$ 403.00
142-71200-204-913	State Retirement	\$ 381.55
142-71200-210-913	Unemployment Compensation	\$ 46.59
142-71200-212-913	Employer Medicare	<u>\$ 94.25</u>
	Total Increase 142-71200-913	\$ 7,425.39
	TOTAL INCREASE SUBFUND 913	\$ 7,425.39
	INCREASE REVENUE 142-47145-913 (IDEA PreSchool)	\$ 7,425.39

This transfer is requested to carryover funds from the 11.01 IDEA Pre-School project to the 11.21 IDEA Pre-School project as mandated by the Individuals with Disabilities Education Act.

A **Motion** was made by **R. L. Jones** and **Second** by **Janet Holloway** to approve the School Budget Amendment 142 – Federal Projects, Subfund 912 and 913 Idea PreSchool as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

The following Resolution was presented for approval:

RESOLUTION TO EXPEND FUNDS FOR PAULETTE ELEMENTARY FROM FUND 189

WHEREAS, Paulette Elementary School is a state of the art facility and should have all of the facilities therein; and,

WHEREAS, Paulette Elementary School needs to be permanently connected to a modern sewer system that was unavailable at the time of construction; and,

WHEREAS, the construction loan for Paulette Elementary School is totally expended; and,

WHEREAS, there still exists the sewer connection and the resolution of two change orders; and,

WHEREAS, Big Ridge Elementary School and Sharps Chapel Elementary School have been continuously cited for deficiencies to the fire codes

WHEREAS, the Union County Public Schools do not wish to operate Paulette Elementary School with lesser facilities than its other schools; and,

FURTHER, WHEREAS, the Union County Public Schools do not wish to operate schools that might put our students at risk

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Union County School District, a school district in Tennessee, meeting in emergency session on this 29th day of November, 2011, that:

Section 1. The Union County Board of Education requests that the Union County Commission enable the use of the balance of Fund 189, the loan for the construction of classrooms at Big Ridge Elementary School and Sharps Chapel Elementary School respectively to complete Paulette Elementary Sewer, resolve change orders, and make necessary repairs to comply with the fire marshal requirements at Big Ridge Elementary and Sharps Chapel Elementary.

Section 2. The remaining balance in the fund is \$38,000.

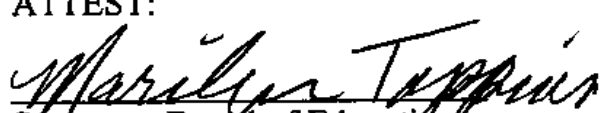
Section 3. The itemized expenditures of this balance shall be recorded in the minutes of the Board of Education and the Union County Commission.

Adopted this 29th day of November, 2011.

APPROVED:


Chairman, Board of Education

ATTEST:


Secretary, Board of Education

**RESOLUTION TO EXPEND FUNDS FOR PAULETTE ELEMENTARY FROM
FUND 189**

WHEREAS, Paulette Elementary School is a state of the art facility and should have all of the facilities therein; and,

WHEREAS, Paulette Elementary School needs to be permanently connected to a modern sewer system that was unavailable at the time of construction; and,

WHEREAS, the construction loan for Paulette Elementary School is totally expended; and,

WHEREAS, there still exists the sewer connection and the resolution of two change orders; and,

WHEREAS, Big Ridge Elementary School and Sharps Chapel Elementary School have been continuously cited for deficiencies to the fire codes

WHEREAS, the Union County Public Schools do not wish to operate Paulette Elementary School with lesser facilities than its other schools; and,

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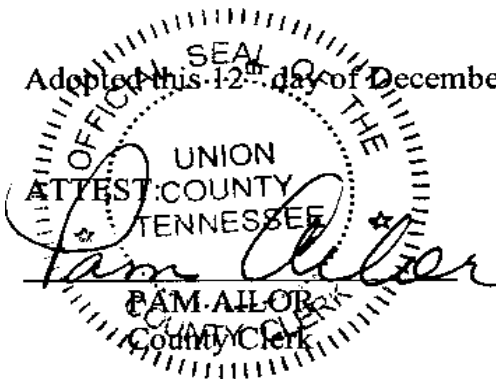
NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Union County School District, a school district in Tennessee, meeting in emergency session on this 29th day of November, 2011, that:

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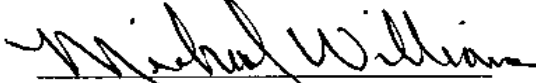
Section 2. The remaining balance in the fund is \$38,000.

Section 3. The itemized expenditures of this balance shall be recorded in the minutes of the Board of Education and the Union County Commission.

Adopted this 12th day of December, 2011.



APPROVED:


MICHAEL WILLIAMS
Chairman and County Mayor

A **Motion** was made by **Chris Upton** and **Second** by **Stanley Boles** to approve the Resolution To Expend Funds for Paulette Elementary from Fund 189 as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting No:** None. **Commissioners Passing:** None. **Commissioners Abstaining:** Joyce Meltabarger. **Motion Carried.**

b. Sheriff's Budget

Gina Buckner - Union County Trustee
 (865) 992-5943
 901 Main Street Suite # 117
 Maynardville, TN 37807

MISCELLANEOUS RECEIPT

Description: ROYCE PUBLICATIONS, INC. Receipt No: 0025622
 Date: 10/06/2010 Amount: 500.00
 Initials: LAC Tendered: 500.00
 Drawer No: 0001 Change: 0.00
 Pay Method: OVER THE COUNTER

Rcvd Of: SHERIFF-LOY EXPLORERS CHECK 10418 500.00

Revenue Code: 44170 101 MISCELLANEOUS REFUNDS 500.00

County	\$ 500.00	RECEIPT FOR REVENUE 25622 STATE OF TENNESSEE, UNION COUNTY ENTERED RECEIVED of <i>Royce Publications, Inc.</i> Five Hundred and 00/100 Dollars \$490.00 This 6 day of October 2011 By <i>Gina Buckner</i> , Trustee <i>Sheriff Loy</i>
Hwy-Public Works	\$	
Schools	\$	
Debt-Service	\$	
Com-Dev. Ind.-Park	\$	
Law Library	\$	
Drug Control	\$	
PL 89-10 Fund	\$	
Total	\$ 500.00	

GINA BUCKNER, UNION CO TRUSTEE

Gina Buckner - Union County Trustee
 (865) 992-5943
 901 Main Street Suite # 117
 Maynardville, TN 37807

MISCELLANEOUS RECEIPT

Description: ROYCE PUBLICATIONS, INC Receipt No: 0026561
 Date: 10/24/2011 Amount: 700.00
 Initials: LAC Tendered: 700.00
 Drawer No: 0001 Change: 0.00
 Pay Method: OVER THE COUNTER

Rcvd Of: UNION CO SHERIFF E LOY JR CHECK 11750 700.00

Revenue Code: 44170 101 MISCELLANEOUS REFUNDS 700.00

County	\$ 700.00	RECEIPT FOR REVENUE 26561 STATE OF TENNESSEE, UNION COUNTY ENTERED RECEIVED of <i>Royce Publications, Inc.</i> Seven Hundred and 00/100 Dollars \$700.00 This 24 day of October 2011 By <i>Gina Buckner</i> , Trustee <i>E Loy Jr</i>
Hwy-Public Works	\$	
Schools	\$	
Debt-Service	\$	
Com-Dev. Ind.-Park	\$	
Law Library	\$	
Drug Control	\$	
PL 89-10 Fund	\$	
Total	\$ 700.00	

GINA BUCKNER, UNION CO TRUSTEE

A Motion was made by **Gary England** and Second by **Sheila Buckner** to approve the Sheriff's Budget Amendments as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting Against:** None. **Commissioners Passing:** None. **Motion Carried.**

9. **Resolution No 01 12-12-2011** to Adopt a Debt Management Policy for Union County was presented.

BEFORE THE COUNTY LEGISLATIVE BODY FOR UNION COUNTY, TENNESSEE

RESOLUTION No. 01 12-12-2011

**A RESOLUTION TO ADOPT A DEBT MANAGEMENT POLICY
FOR UNION COUNTY**

WHEREAS, *Tennessee Code Annotated*, Section 9-21-151(b)(1), authorizes the State Funding Board to develop model financial transaction policies for local governments and local government instrumentalities;

WHEREAS, the State Funding Board has adopted a statement on debt management and directed local governments and government entities that borrow money to draft their own debt management policies with certain mandatory provisions; and

WHEREAS, the County Legislative Body has prepared a debt management policy that includes the mandatory provisions relative to transparency, professionals and conflicts.

NOW, THEREFORE, BE IT RESOLVED by the County Legislative Body meeting in session at Maynardville, Tennessee, on this 12th day of December, 2011, that:

SECTION 1. The debt management policy attached as Exhibit A to this resolution, incorporated herein by reference, is hereby adopted.

SECTION 2. This resolution shall take effect upon passage, the public welfare requiring it.

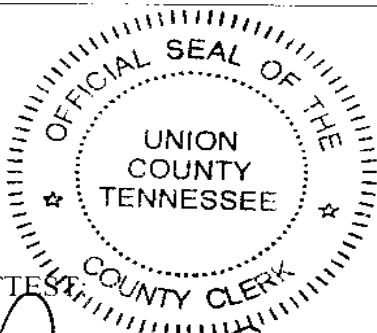
ADOPTED and APPROVED in open meeting at Maynardville, Tennessee, this 12th day of December, 2011.

Motion to approve by: Chris Upton ; Seconded by: R. L. Jones

Members voting in the affirmative: J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch.

Members voting no: None.

Members passing: None.



Pam Ailor
PAM AILOR
County Clerk

PASSED:

Michael Williams
MICHEAL WILLIAMS
Chairman and County Mayor

EXHIBIT A

Union County, Tennessee



Debt Management Policy

Goal/Mission: To provide management with appropriate guidelines and direction to assist in making sound debt management decisions. To further demonstrate strong financial management practices for our county citizens, outside investors, and credit agencies.

Objectives:

1. Enhance decision process transparency and identify all expenditures of principal, interest, and annual costs along with issue specific transaction costs
2. Address hiring outside professionals
3. Address any potential conflict of interest issues
4. Additional requirements for new debt

1. Enhance Transparency of Decisions by Way of Annual Debt Report, Annual Budgets, and Specific New Issue Report

Responsibilities for analysis and reporting shall be with the District Director and the District's Board of Directors.

To insure transparency of decisions, an annual debt payment reports and annual debt service budgets, as well as specific issuance debt reports (i.e. those required by state law) shall be prepared and available for public review and comment. County officials will comply with State of Tennessee Open Record laws and respond to record requests from any citizen of Tennessee promptly.

Annual Debt Report

An annual debt payment report shall be submitted to the county legislative body by June of each year, generally the report will be presented with the annual debt budget. The annual report shall consist of but not be limited to:

- Budget summary and detailed budget as required by the Comptroller's office.
- Net Debt Calculation (Total Principal outstanding less most recent year respective debt fund balance).
- Calculation of Net Debt per capita and Debt per capita income from last official census and/or latest census estimate.
- Documentation of the most recent debt rating.
- Reports will reflect estimated fund balance.

Annual Debt Budgets

Annual Debt Budgets shall be adopted by the county legislative body and comply with legal notice and filings requirements per State General and Open Records Law.

New Debt Issuance

Any new debt issuance shall comply with State Form CT-0253 as well as any other state required forms that detail all associated costs for the issuance of the proposed debt. These records will be

available for public and county commission inspection prior to the commission approval of the debt issuance. Prior to the issuance of any new debt, the county mayor shall review the most updated county debt policy to ensure compliance. A statement will be added to all new debt resolutions that the adopted county debt policy has been reviewed and this debt issue complies with the policy.

2. Hiring of Professionals for Debt Issuance

- From time to time the county may hire legal counsel, a financial advisor or underwriter to assist in issuance of debt.
- Financial Advisor: The County shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions **IF** the county deems it beneficial to use a financial advisor for a particular issue. Whether in a negotiated or competitive sale, the financial advisor shall **not** be permitted to bid on, privately place or underwrite an issue for which they are providing advisory services for the issuance. The county will utilize the most current definition of "financial advisor", as determined by the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board, when determining what exactly defines a financial advisor.
- Underwriter: If there is an underwriter, the county shall require the underwriter to clearly identify itself in writing (e. g. in a response to a request for proposal or in promotional materials provided to the issuer) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the county with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of the county's. The underwriter in a publically offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the governing body in advance of the pricing of the debt.
- All professionals involved with the cost of issuance of debt shall disclose the estimated cost of their respective services including "soft" costs or compensations in lieu of direct payments to the county commission prior to the issuance of the debt.

3. Conflict of Interest Issues

- It is required that all professionals related to the debt issue will enter into a written engagement letter related to their proposed services, cost, and any potential conflict of interest. These letters will be signed by the county mayor and are open records.
- Professionals involved in a debt transaction hired or compensated by the county shall be required to disclose to the county existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the county to appreciate the significance of the relationships. No engagement letter is required for any lawyer who is an employee of the county or lawyer or law firm which is under a general appointment or contract to serve as counsel to the

county. The county does not need an engagement letter with counsel not representing the county, such as underwriters' counsel.

- Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

4. Additional Requirements for New Debt

- All leases will be reviewed by the county attorney prior to execution of the lease, in order to determine if the instrument is a capital or operating lease. No county official that is not authorized by State statute should execute a capital lease on behalf of the county. Since capital leases are typically the least used and most expensive means of financing, the county commission should fully understand the cost of the asset and borrow cost imputed, as well as, whether they intend to use the asset through the end of its useful life.
- In accordance with State statute, no repayment schedule of debt will extend past the useful life of the asset that the funds are being issued for. The most current, adopted county's capital asset policy will be referenced for asset useful lives.
- If borrowing using capital outlay notes, the county should solicit a minimum of three rate and issuance cost quotes and select the lowest and best offer. The county may contact the State loan pool to solicit a quote from the pool, as well as local banks.
- Repayment schedules should use the straight-line method of repayment (debt retirement similar to a conventional home loan). Any other repayment schedule must be approved by the comptroller's office in writing and fully disclose the additional interest cost compared to straight-line repayment.
- When considering bonded debt, the county will compare the proposed repayment schedule with the straight-line method noted and will determine whether the new debt has an advanced repayment schedule, straight-line or back loaded schedule.
- The county commission may utilize variable rate debt in the county's overall debt management plan. The county will maintain a reasonable fund balance in the general debt service fund to safeguard against interest rate and liquidity risks.
- In the case of refinancing, an analysis report shall be provided which fully explains the reasons for the refinancing and the net savings and costs of the refinancing which will including not only interest charges but also the fees associated with the transaction.
- State Form CT- 0253 will be prepared prior to a new issue reflecting a preliminary estimate of cost of issuance and this form will be reviewed by the county commission at the time of debt approval.

A **Motion** was made by **Chris Upton** and **Second** by **R. L. Jones** to approve **Resolution No 01 12-12-2011** to Adopt a Debt Management Policy For Union County.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, Mike Sexton, Chris Upton, and Doyle Welch. **Commissioners Voting Against:** None. **Commissioners Passing:** None. **Motion Carried.**

10. A Resolution Concerning Litter Grant was presented for approval.

A **Motion** was made by **Mike Sexton** and **Second** by **Bill Cox** to table discussions concerning the Litter Grant for one (1) year until December 2012.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** Bill Cox, Dawn Flatford, Wayne Roach, Mike Sexton, and Doyle Welch. **Commissioners Voting Against:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Gary England, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, and Chris Upton. **Commissioners Passing:** None. **Motion Failed.**

A **Motion** was made by **Gary England** and **Second** by **Wayne Roach** to postpone discussions concerning the Litter Grant until the January 2012 County Commission Meeting.

County Chairman, Mike Williams called for an **Aye Vote**. **Motion Carried.**

11. A Resolution Concerning Redistricting was presented for approval.

A **Motion** was made by **J. M. Bailey** and **Second** by **Bill Cox** to leave all districts the same until the next census.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Bill Cox, Gary England, Janet Holloway, R. L. Jones, Joyce Meltabarger, and Mike Sexton. **Commissioners Voting Against:** Sheila Buckner, Dawn Flatford, Jonathan Goforth, Brenda Jessee, Wayne Roach, Chris Upton and Doyle Welch. **Commissioners Passing:** Jeff Brantley. **Motion Failed.**

A **Motion** was made by **Dawn Flatford** and **Second** by **Brenda Jessee** to accept the plan as drawn.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** Sheila Buckner, Dawn Flatford, Jonathan Goforth, Brenda Jessee, Wayne Roach, Mike Sexton, and Doyle Welch. **Commissioners Voting Against:** J. M. Bailey, Stanley Boles, Bill Cox, Gary England, Janet Holloway, R. L. Jones, Joyce Meltabarger, and Chris Upton. **Commissioners Passing:** Jeff Brantley. **Motion Failed.**

A **Motion** was made by **Brenda Jessee** and **Second** by **Sheila Buckner** to recess discussions Concerning Redistricting until 7:00 P.M., Wednesday, December 14, 2011.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones Joyce Meltabarger, and Wayne Roach. **Commissioners Voting Against:** Mike Sexton and Doyle Welch. **Commissioners Passing:** None. Commissioner Chris Upton was not present for this vote. **Motion Carried.**

County Chairman, Mike Williams called for ten (10) minutes recess after which time the meeting resumed to conclude the remaining items on the Agenda.

12. **Resolution No 02 12-12-2011** Concerning Building Code Amendment was presented for approval:

BEFORE THE COUNTY LEGISLATIVE BODY FOR UNION COUNTY, TENNESSEE

RESOLUTION ADOPTING “FIRST AMENDED RULES OF UNION COUNTY, TENNESSEE ADOPTED PURSUANT TO TCA SECTION 68-120-101”

No. 02 12-12-2011

WHEREAS, the Tennessee Code Annotated Sections 5-20-101 et. seq. and 68-120-101 authorize the governing body of any county to adopt building and plumbing codes by reference; and

WHEREAS, this county legislative body previously found it necessary for the health and safety of the citizens of Union County that building, plumbing, and applicable codes be adopted and inspection of construction be done and in pursuance thereof, this county legislative body by resolution no. 03 06-30-2011 adopted “Rules of Union County, Tennessee, Adopted Pursuant to TCA Section 68-120-101” (hereafter “Rules”); and

WHEREAS, this county legislative body deems it necessary to amend the Rules previously adopted by adopting the attached “First Amended Rules of Union County, Tennessee Adopted Pursuant to TCA Section 68-120-101”.

NOW, THEREFORE, BE IT RESOLVED: the building, plumbing, and applicable codes attached hereto and known as “RULES OF UNION COUNTY, TENNESSEE, ADOPTED PURSUANT TO TCA SECTION 68-120-101” consisting of eight (8) typewritten pages, as adopted by resolution no. 03 06-30-2011, are hereby rescinded and in the place and stead thereof there is hereby adopted by reference the attached “First Amended Rules of Union County, Tennessee Adopted Pursuant to TCA Section 68-120-101”, and the same shall hereafter be in full force and effect within Union County from this date.

AND BE IT, FURTHER, RESOLVED that, the adoption of these referenced codes and standards with appendices or amendments, shall supersede the same previously adopted codes and standards by this governing body.

AND BE IT, FURTHER, RESOLVED: the Building Inspector shall have this Resolution published in a newspaper of general circulation, to wit: The Union News Leader.

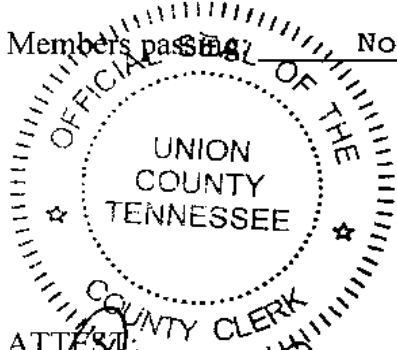
ADOPTED AND APPROVED in open meeting at Maynardville, Tennessee, this 12th day of December, 2011.

Motion to approve by: Jeff Brantley ; Seconded by: Wayne Roach

Members voting in the affirmative: Stanley Boles, Jeff Brantley, Sheila Buckner, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch.

Members voting no: J. M. Bailey, Bill Cox, and Mike Sexton.

Members passing: None.



ATTEST:
Pam Ailor
PAM AILOR
County Clerk

APPROVED:
Michael Williams
MICHEAL WILLIAMS
Chairman and County Mayor

**FIRST AMENDED RULES
OF
UNION COUNTY, TENNESSEE
ADOPTED PURSUANT TO TCA SECTION 68-120-101**

**CHAPTER 0780-02-23
ONE AND TWO FAMILY DWELLINGS AND TOWNHOUSES**

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0780-02-23-.01 DEFINITIONS.

(1) As used in this chapter, unless the context otherwise requires:

(a) Construction means the erection of a new building containing a detached one or two family dwelling or townhouse, a change of occupancy of an existing building to a one or two family dwelling or townhouse or, after October 1, 2011, an addition to an existing detached one or two family dwelling or townhouse of three hundred (300) square feet or more of interior space. The term "construction" shall not be construed to include excavation, site preparation or renovation. The term "construction" shall also not be construed to include the construction or placement of a modular or manufactured home under T.C.A. Title 68, Chapter 126; however, the term "construction" shall include any additional on-site construction to a modular or manufactured home. Construction shall not include erection of exterior porch or deck, or any covering above same.

(b) Building Inspector means that person designated by Union County to perform inspections of one and two family dwellings and townhouse construction.

(c) Union County means that governmental entity existing and known as Union County, Tennessee.

(d) Local government means any city, county, town, municipal corporation, metropolitan government, or political subdivision of the state of Tennessee.

(e) One and two family dwelling means a building that contains one or two dwelling units used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied for living purposes.

(f) Property owner's permit means permit applied for by a record owner of the property in order to build a one (1) family dwelling in which the owner intends to live upon completion.

(g) Townhouse means a single-family dwelling unit constructed in a group of three (3) or more attached units in which each unit extends from foundation to roof with a yard or public way on at least two (2) sides.

Authority: TCA. § 68-120-101 (a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.02 ADOPTION BY REFERENCE.

(1) Unless otherwise provided by applicable law or the provisions of this chapter, the required minimum standards for the construction of one and two family dwellings and townhouses, and additions thereto of three hundred (300) square feet or more of interior space, in Union County shall be those prescribed in the following publications:

2009 INTERNATIONAL RESIDENTIAL CODE

0780-02-23-.03 CONFLICTS.

(1) In the event of a conflict or inconsistency between the code adopted by reference in rule 0780-02-23-.02 and Chapter 0780-02-01 (Electrical Installations) of the Rules and Regulations of the State of Tennessee, the most stringent provisions shall control.

(2) Nothing in this rule shall abrogate any right of appeal granted under T.C.A. Title 68, Chapters 102 and 120.

Authority: TCA. § 68-120-101 (a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.04 APPLICATION.

(1) After October 1, 2010, the commencement of any construction, as defined in rule 0780-02-23-.01, of one and two family dwellings or townhouses undertaken shall be in compliance with the standards adopted by reference in rule 0780-02-23-.02.

(2) After October 1, 2011, the commencement of any construction, as defined in rule 0780-02-23-.01, of additions to one and two family dwellings or townhouses of three hundred (300) square feet or more of interior space undertaken shall be in compliance with the standards adopted by reference in rule 0780-02-23-.02.

Authority: TGA. § 68-120-101 (a), (b) and (d); Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.05 PERMITS.

(1) After October 1, 2010, no construction of a one or two family dwelling or townhouse shall be started without securing a building permit from an issuing agent authorized by Union County, except in an exempt jurisdiction or in the unincorporated areas of a county or in a municipality that have opted out of these provisions. The permit must be secured in the area where the work is to be performed until a

certificate of occupancy is issued. A separate permit shall be required for each unit of a townhouse.

(2) After October 1, 2011, no construction of an addition to a one or two family dwelling or townhouse of three hundred (300) square feet or more of interior space shall be started without securing a building permit from an issuing agent authorized by Union County, except in an exempt jurisdiction or in a municipality that have opted out of these provisions. The permit must be secured in the area where the work is to be performed until a certificate of occupancy is issued.

(3) A property owner's permit shall automatically expire upon completion of the work for which the permit was issued. All work done under such permit shall be subject to regular inspection requirements and fees and other applicable laws and regulations. Pursuant to T.C.A. § 68-6-103, an individual may obtain only one (1) property owner's permit within a twenty four (24) month period.

(4) (a) When applying for a permit, an applicant shall complete a form prescribed by the Department containing at least the following information:

1. The location where the work will be performed;
2. A description of the work to be performed;
3. The use and occupancy of the structure;
4. The valuation of the project;
5. The square footage of the construction; and
6. The signature of the applicant.

(b) When applying for a permit, an applicant shall present:

1. Payment in an acceptable form in the amount of the permit fee; and
2. Licensure pursuant to T.C.A. Title 62, Chapter 6 (except for a property owner's permit).

(c) When applying for a permit, an applicant shall certify and have proof available, if requested, of:

1. Availability of public sewer or a septic permit; and
2. Any license or permit required by state law or local ordinance.

(5) All building permits are non-transferable.

(6) In the event more than one (1) rejection is issued during the building inspection process, an additional inspection permit must be applied for and obtained for each subsequent rejection.

(7) (a) A building permit shall be void if the authorized work is not commenced within one hundred eighty (180) days after its issuance. If the work authorized by a permit is commenced and then suspended or abandoned for a period of one hundred eighty (180) days a building permit shall be void. The Building Inspector is authorized to grant, in writing, one or more extensions of time, for periods of not more than one hundred eighty (180) days each. The extension must be requested in writing and justifiable cause demonstrated.

(b) Every building permit shall expire two (2) years from the date of issue or upon the issuance of the certificate of occupancy unless: 1. the inspector determines that substantial progress has been

made in the work authorized by the permit; and 2. the permit holder is granted an exception after submitting a written request to the Building Inspector.

(c) No construction work for which a permit is required shall be commenced in any building or premises until a permit to perform such work is obtained.

(8) The original permit, along with any other required state or local permit, shall be placed on site and readily available for inspection. Upon completion of a request form prescribed by Union County, a duplicate original permit may be obtained for a fee often dollars (\$10.00) in the event of a loss or destruction thereof.

(9) It is the responsibility of all persons performing work on the site to comply with the required codes.

(10) The issuance of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this chapter or of any state law or regulation or any ordinance of the local jurisdiction. Permits presuming to give authority to violate or cancel the provisions of this chapter, any state law or regulation or any ordinance of the local jurisdiction shall not be valid. The issuance of a permit based on construction documents or other data shall not prevent Union County from requiring the correction of errors in the construction documents or other data. Union County is also authorized to prevent occupancy or use of a structure where there is a violation of the chapter or any state law or regulation.

Authority: 7TC.A. § 68-120-101(a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.06 ISSUANCE OF PERMITS IN VIOLATION OF THIS CHAPTER.

(1) Union County may suspend or revoke a permit issued under the provisions of this chapter wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any state law or regulation or any of the provisions of this chapter.

(2) Upon notice from Union County to the issuer, the issuer shall immediately revoke any permit issued in violation of state law or regulation or this chapter, and any construction on such project must cease until proper approval is obtained and a new permit issued pursuant to this chapter.

Authority: TCA § 68-120-101(a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.07 INSPECTIONS.

(1) Inspections of construction of one (1) family and two (2) family dwellings, townhouses begun after October 1, 2010, and additions thereto of three hundred (300) square feet or more of interior space begun after October 1, 2011, will be conducted by the building inspector.

(a) Fees for such inspections for services in subparagraph (2)(a) are specified in rule 0780-02-23-.08.

(b) Fees charged for additional inspections, including consultation inspections, slab inspections, plumbing, mechanical and gas inspections and inspections necessitated by more than one (1)

rejection on the project, are specified in rule 0780-02-23-.08.

(2) (a) Inspections are required on:

1. Foundations after poles or piers are set or trenches or basement areas are excavated and any required forms erected and any required reinforcing steel is in place and supported prior to the placing of concrete. The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, equipment and special requirements for wood foundations. Monolith poured slabs shall be inspected as the footing for the structure.

2. After October 1, 2011, plumbing and mechanical systems prior to covering or concealment, before fixtures or appliances are set or installed, and prior to or at the same time as the framing inspection.

3. Frame after roof, framing, fire stopping, draft stopping, bracing rough in plumbing, rough in mechanical and rough in electrical are in place.

4. Final after the permitted work is complete and prior to occupancy.

(b) If a slab foundation, other than a monolith pour, is to be used, an inspection of the slab shall be required in addition to the foundation inspection.

(c) Energy efficiency inspections shall occur during the required inspections specified in rule 0780-02-23-.08(2) as required by the adopted code.

(3) It shall be the duty of the permit holder or agent thereof to notify the building inspector that such work is ready for inspection. It shall be the duty of the person requesting any inspections required to provide access to and means for inspection of such work.

(4) Inspections shall be conducted in the order set out in paragraph (2) of this rule. Work shall not be done beyond the point indicated in each successive inspection without first obtaining approval of the building inspector. The building inspector, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or an agent of the permit holder wherein the same fails to comply with the code. Any portions that do not comply with the code shall be corrected and such portions shall not be covered or concealed until authorized by the building inspector.

(5) The Building Inspector may waive an inspection if an inspection letter approving the work acceptable to the Department is signed and submitted by an architect or engineer currently registered in the State of Tennessee.

Authority: TCA, § 68-120-101 (a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.08 FEES.

(1) The fee shall be payable in full at the time of application for a building permit. The fee shall be determined based on actual expected construction costs; however, the actual costs shall not be less than the construction cost based on the latest available Building Valuation Data published by the international

Code Council (using a 0.60 Cost Modifier, except for the footnotes). The fee for a permit for construction shall be as specified in the following table:

Total Construction Cost	Fee
\$0.00 to \$100,000	\$25.00
\$100,001 to \$200,000	\$50.00
\$200,001 to AND OVER	\$100.00

(a) When the permit fee is to be collected from another state department or agency, the permit may be issued once all information needed to invoice or journal voucher the other state department or agency has been received.

(b) If the application for a building permit must be resubmitted because its issuance has become invalid under paragraph (3) of rule 0780-02-23-.05, the fee established in this rule will be imposed.

(2) Union County may require appropriate documentation of costs (such as contractors' bids or invoice) if:

(a) in Union County's opinion, the construction cost of a project has been underestimated in permit application based on the latest available Building Valuation Data published by the International Code Council (using a 0.60 Cost Modifier, except for the footnotes).

(b) After initial review, if such documentation warrants an additional permit charge it shall be computed, assessed, and paid promptly and no further construction shall be authorized pursuant to the authority of the permit until payment is made.

(3) If a permit expires before completion of a project or a project is stopped before its completion, the permit holder shall be entitled to a refund of the inspection fees that would have been due to the deputy building inspector under their contract for any required inspection under rule 0780-02-23-.08 that was not performed, provided that the permit holder requests such refund on a form prescribed by Union County within sixty (60) days of the expiration of the permit or the date the project stopped.

(4) Any person who begins any work on any building or structure before obtaining the necessary permit required under this chapter shall be subject to an additional fee of one hundred percent (100%) of the required permit fee for each violation thereof.

Authority: TGA, § 68-120-101 (a), (b) and (d). *Administrative History:* Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.09 CERTIFICATE OF OCCUPANCY.

(1) A new one (1) or two (2) family dwelling, townhouse, where construction began after October 1, 2010, or any additions thereto of three hundred (300) square feet or more of interior space regulated under this chapter, where construction began after October 1, 2011, shall not be occupied until Union County has issued a certificate of occupancy.

(2) A certificate of occupancy shall be issued after the passage of all inspections required by this chapter

and passage of the final electrical inspection.

- (3) The certificate of occupancy shall state:
- (a) the building permit number;
 - (b) the address of the building;
 - (c) the name and address of the building owner;
 - (d) the name(s) of the deputy building inspector(s);
 - (e) the edition of the code the building permit was issued under; and
 - (f) the date of issuance.

(4) A temporary certificate of occupancy may be issued by Union County for a portion or portions of the construction that may be occupied safely prior to final completion of the building.

(5) Union County may suspend or revoke a certificate of occupancy issued under the provisions chapter wherever the certificate of occupancy is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any state law or regulation or any of the provisions of this chapter.

Authority: TCA. § 68-120-101(a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

0780-02-23-.11 EQUIVALENCIES.

(1) Wherever there are practical difficulties involved in carrying out the provisions of this chapter and the codes adopted in this chapter, Union County shall have the authority to grant modifications for individual cases, upon application of the owner or owners representative, provided the Building Inspector, shall first find that the special individual reason makes the strict application of the codes adopted in this chapter impractical and the modification is in compliance with the intent and purpose of the codes adopted in this chapter and that such modification does not lessen, health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and kept in the files of Union County.

(2) The provisions of the codes adopted in this chapter are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the Building Inspector finds that the proposed design is satisfactory and complies with the intent of the codes adopted in this chapter, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed by the codes adopted in this chapter in quality, strength, effectiveness, fire resistance, durability and safety.

Authority: T.C.A. § 68-120-101 (a), (b) and (d). Administrative History: Original rule filed March 29, 2010; effective June 27, 2010.

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A Motion was made by **Jeff Brantley** and **Second** by **Wayne Roach** to approve **Resolution No 02 12-12-2011** Concerning Building Code Amendment.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** Stanley Boles, Jeff Brantley, Sheila Buckner, Gary England, Dawn Flatford, Jonathan Goforth, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch. **Commissioners Voting Against:** J. M. Bailey, Bill Cox, and Mike Sexton. **Commissioners Passing:** None. Commissioner Chris Upton was not present for this vote. **Motion Carried.**

13. County Chairman, Mike Williams appointed the following commissioners and individual to serve on the Ethics Committee.

Sheila Buckner	County Commissioner – Second (2 nd) District
Dawn Flatford	County Commissioner – Fourth (4 th) District
Janet Holloway	County Commissioner - First (1 st) District
Joyce Meltabarger	County Commissioner - Seventh (7 th) District
Mary Beth Kitts	Union County Register of Deeds

14. County Chairman, Mike Williams appointed the following commissioners to serve on the Education Oversight Committee.

Bill Cox	County Commissioner – Third (3 rd) District
Gary England	County Commissioner – First (1 st) District
Brenda Jessee	County Commissioner – Second (2 nd) District
R. L. Jones	County Commissioner – Sixth (6 th) District
Wayne Roach	County Commissioner – Seventh (7 th) District
Chris Upton	County Commissioner – Fifth (5 th) District
Doyle Welch	County Commissioner – Fourth (4 th) District

15. County Chairman, Mike Williams appointed the following commissioners and individuals to serve on the Union County E-911 Board.

UNION COUNTY E-911 BOARD MEMBERS

Earl Loy, Jr.
255 Sparks Landing Road
Maynardville, TN 37807
Term of Office: 4 Years
Expiration Date: June 30, 2014

Joyce Meltabarger
1343 Ailor Gap Road
Luttrell, TN 37779
Term of Office: 6 Years
Expiration Date: June 30, 2012

Stanley Boles
1440 Hwy 61 East
Maynardville, Tn 378707
Term of Office: 4 Years
Expiration Date: June 30, 2012

Melbourn Munsey
295 Kettle Hollow Road
Maynardville, TN 37807
Term of Office: 4 Years
Expiration Date: June 30, 2015

Ermal Breeding
3692 Hickory Valley Road
Maynardville, TN 37807
Term of Office: 4 Years
Expiration Date: June 30, 2015

Burney Hutchinson
3985 Hickory Valley Road
Anderson ville, TN 37705
Term of Office: 4 Years
Expiration Date: June 30, 2014

R. L. Jones
310 Meadowview Road
Maynardville, TN 37807
Term of Office: 6 Years
Expiration Date: June 30, 2012

Jimmy Houston
144 Shady Acres
Sharps Chapel, TN 37866
Term of Office: 4 Years
Expiration Date: June 30, 2015

Andrew Reed
911 Satterfield Road
Maynardville, TN 37807
Term of Office: 4 Years
Expiration Date: June 30, 2014

A **Motion** was made by **Mike Sexton** and **Second** by **J. M. Bailey** to approve the list of Union County E-911 Board Members as presented.

County Chairman, Mike Williams called for an **Aye Vote. Motion Carried.**

16. No Old Business or New Business was presented.

A **Motion** was made by **J. M. Bailey** and **Second** by **R. L. Jones** to recess until 7:00 P.M., Wednesday, December 14, 2011, at which time discussions would continue concerning Redistricting.

County Chairman, Mike Williams called for an **Aye Vote. Motion Carried.**
Union County Commission Regular Meeting was recessed at 9:45 P.M.

The Union County Commission reconvened in Regular Called Meeting at 7:00 P.M. on Wednesday, December 14, 2011 at the Union County Courthouse. The Honorable Mike Williams, County Chairman, Presiding. A quorum being present, Union County Commission was duly opened at 7:00 PM.

Roll call by Pam Ailor, Union County Clerk. **Commissioners Present:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch.

Commissioners Absent: Jonathan Goforth, Dean Hill, Mike Sexton, and Chris Upton.

The meeting reconvened with discussions on Item #11 Concerning Redistricting in Union County.

11. A **Motion** was made by **J. M. Bailey** and **Second** by **Bill Cox** to leave all districts the same until the next census.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey and Bill Cox. **Commissioners Voting Against:** Stanley Boles, Jeff Brantley, Sheila Buckner, Gary England, Dawn Flatford, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch. **Commissioners Passing:** None. **Motion Failed.**

A **Motion** was made by **Gary England** and **Second** by **Stanley Boles** to keep Block of 62 south of Oakland Road and Little Valley Road in District 3.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Sheila Buckner, Bill Cox, Gary England, Dawn Flatford, Janet Holloway, Brenda Jessee, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch. **Commissioners Voting Against:** None. **Commissioners Passing:** None. **Motion Carried.**

Resolution No 03 12-12-2011 to Adopt a Reapportionment/Redistricting Plan for Union County was presented.

BEFORE THE COUNTY LEGISLATIVE BODY FOR UNION COUNTY, TENNESSEE

RESOLUTION NO: 03 12-14-2011

TO ADOPT A REAPPORTIONMENT/REDISTRICTING PLAN FOR UNION COUNTY

WHEREAS, Tennessee Code Annotated, Section 5-1-111, requires that, at least every ten (10) years, county legislative bodies shall change the boundaries of districts or redistrict a county entirely if necessary to apportion the county legislative body so that the members represent substantially equal populations; and

WHEREAS, Union County has prepared a plan consistent with the provisions of Tennessee Code Annotated, Section 5-1-111, which provides for a county legislative body, composed of **16** members and which creates **7** districts as depicted on the official redistricting map for Union County prepared pursuant to Tennessee Code Annotated, Section 5-1-110.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Legislative Body meeting in regular session at Maynardville, Tennessee, on this 14th day of December, 2011, that:

SECTION 1. There is hereby adopted a reapportionment plan for Union County which provides for a total county legislative body of 16 members apportioned as follows:

- District One: 3 members;
- District Two: 2 members;
- District Three: 2 members;
- District Four: 2 members;
- District Five: 2 members;
- District Six: 3 members;
- District Seven: 2 members.

The districts for members of the county legislative body are depicted on the official redistricting map for Union County prepared pursuant to Tennessee Code Annotated, Section 5-1-110. A copy of the redistricting map is attached as Exhibit A to this resolution and is incorporated herein by reference.

SECTION 2. This plan shall take effect upon passage, the public welfare requiring it, provided that vacancies shall be filed in accordance with Tennessee Code Annotated, Section 5-1-104.

ADOPTED AND APPROVED IN OPEN MEETING, AT MAYNARDVILLE, TENNESSEE, this
14th day of December, 2011.

Motion by: Bill Cox, Seconded by J. M. Bailey.

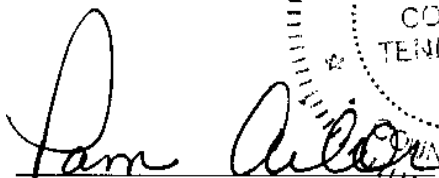
Passed:

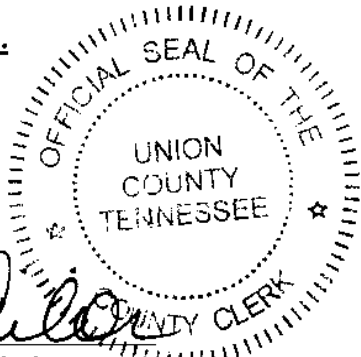
Those voting in the affirmative: J. M. Bailey, Stanley Boles, Jeff Brantley, Bill Cox, Gary England, Dawn Flatford, Janet Holloway, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch.

Those voting no: Sheila Buckner and Brenda Jessee.

Those passing: None.

Attest:


Pam Ailor, County Clerk











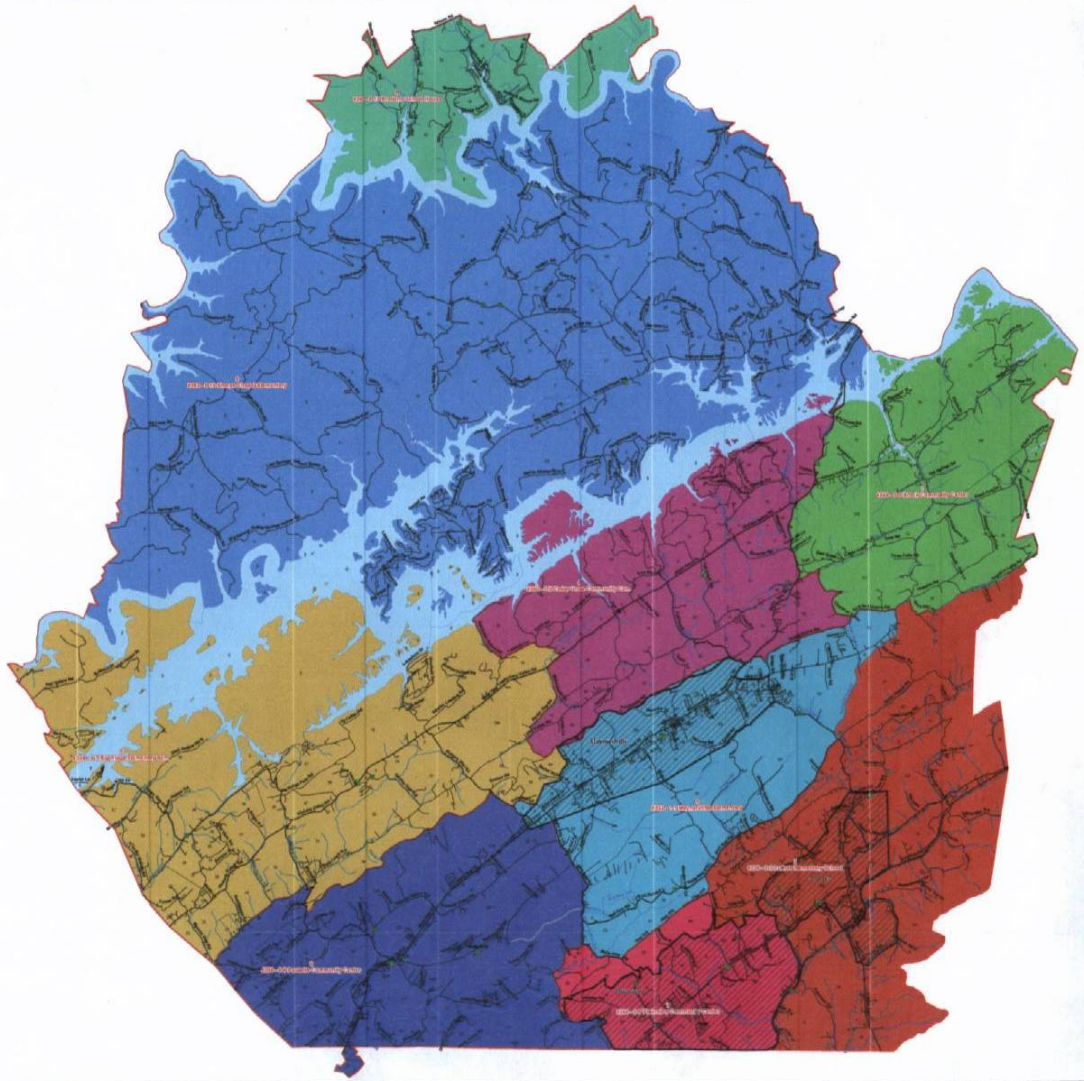
APPROVED:


Chairman & County Mayor

EXHIBIT A

Union County VTD

-  Districts
- Adopted VTD
- District
-  1
-  2
-  3
-  4
-  5
-  6
-  7
-  8
-  9



A Motion was made by **Bill Cox** and **Second** by **J. M. Bailey** to approve **Resolution No 03 12-12-2011 with Exhibit A attached** as presented.

County Chairman, Mike Williams called for a **Roll Call Vote**. **Commissioners Voting For:** J. M. Bailey, Stanley Boles, Jeff Brantley, Bill Cox, Gary England, Dawn Flatford, Janet Holloway, R. L. Jones, Joyce Meltabarger, Wayne Roach, and Doyle Welch. **Commissioners Voting Against:** Sheila Buckner and Brenda Jessee. **Commissioners Passing:** None. **Motion Carried.**

17. A **Motion** was made by **J. M. Bailey** and **Second** by **R. L. Jones** to **Adjourn**.

County Chairman, Mike Williams called for an **Aye Vote**. **Motion Carried.**
Union County Commission's Regular Meeting **Adjourned at 9:45 P.M.**

Approved: _____
County Chairman

Date: January 9, 2012

Attested: _____
County Clerk

Date: January 9, 2012